



Rules and Regulations

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March 17, 2023 *(There was no CAAD Board of Directors meeting due to disturbance.)*

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Ratified – March 17, 2024

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ARTICLE I

NAME

This organization shall be known as the CENTRAL ATHLETIC ASSOCIATION OF THE DEAF (CAAD). It is affiliated with the National Deaf Basketball Organization (NDBO), and any National Level Sports.

ARTICLE II
OBJECTIVES

- Section 1. To foster and improve athletic for the deaf throughout its region in accordance with the standards and under the rules and regulations prescribed by the NDBO and any National Level Sports.
- Section 2. To protect and promote the mutual interests of the member organization and other entity of the deaf.
- Section 3. To institute and award the athletic championships of this Association.
- Section 4. To send the Championship team to represent this Association in all annual NDBO and any National Level Sports national athletic tournaments.

ARTICLE III
REGION

- Section 1. The region under the jurisdiction of this Association shall be composed of the states of ILLINOIS, INDIANA, KENTUCKY, MICHIGAN, OHIO, and WISCONSIN, PITTSBURGH and ERIE, PENNSYLVANIA.

ARTICLE IV
MEMBERSHIP

- Section 1. The membership of this Association shall be limited to bona fide organizations or other entities of the deaf, affiliated with the NDBO and any National Level Sports.
- Section 2. A bona fide member organization or other entity of the deaf is defined as one that meets at regular intervals for the transaction of business, elects its own officers to administer its affairs, and has been in existence for at least one year. The Board of Directors at one of its Board meetings must ratify its application for membership of this region.
- Section 3. Each member organization or other entity of the deaf must be fully organized and assumes full responsibility for the athletic teams representing it.
- Section 4. Each member organization or other entity shall send in to the Secretary-Treasurer of this Association its list of organization or other entity officers, including the home address of its Secretary-Treasurer, after its annual election meeting.
- Section 5. Whereas any member organization or other entity of this Association may withdraw from this Association at any time it chooses, a full year must elapse before it may rejoin this Association.

ARTICLE V
OFFICERS AND OATH

- Section 1. The Officers of this Association shall be a President/Commissioner, a Vice-President/Deputy Commissioner, a Secretary-Treasurer, and a Sports Commissioner/Sports Information Director, who is a member in good standing for at least 2 years shall be eligible to run for any office in the CAAD that resides within the prescribed boundaries (Article III, Section 1.) of this Association.
- Section 2. The President/Commissioner, Vice-President/Deputy Commissioner, Secretary-Treasurer, and Sports Commissioner/Sports Information Director shall be elected by a majority vote at the meeting of this Association's Board of Directors, for a term of two (2) years beginning at odd numbered year during the annual regional basketball tournament session. The term starting as on June 1st and terminates on May 30th.

- Section 3. One of the Officers of this Association shall be a member of the Executive Committee of the NDBO, and any National Level Sports
- Section 4. No officers during his/her term in this Association shall be eligible to hold office in any national level sports organization that CAAD is affiliated with.
- Section 5. No hearing person shall be permitted to run for any office of this Association.
- Section 6. No past officer who is Hall of Famer (Leadership Category) shall be eligible to hold office in this Association after four (4) years elapse not holding office.
- Section 7. The newly-elected officers of this Association will take this oath at the installation ceremony:
 "Do you solemnly swear to uphold the Rules and Regulations of this Association, to perform the duties of your office to the best of your Ability; to be firm, yet fair, to all; diligently at all times towards the betterment of this association?"

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| ARTICLE VI |
| DUTIES AND POWERS OF OFFICERS |

- Section 1. The President/Commissioner of this Association shall:
- a. Preside at all of this Association's Board of Directors meetings.
 - b. Conduct all business of this Association's Executive Board.
 - c. Perform other such duties appertaining to the office of the President/Commissioner of this Association.
 - d. Appoint a volunteer to assist the Secretary-Treasurer of this Association during all meetings of this Association.
 - e. Announce the selection of the new Law Committee members at the intermission of the Championship basketball game.
 - f. Publish the activities of this Association and to obtain the Sponsors, Grants, and Funds with appointed of 2 – 3 committees.
 - g. Report the activities to the Sports Information Director of NDBO.
 - h. Serve as the Chairperson of the Publicity Committee of this Association.
- Section 2. The Vice-President/Deputy Commissioner of this Association shall:
- a. Have the power to perform the duties of the President/Commissioner of this Association in the absence or inability of the latter to act.
 - b. Serve as the Chairperson of the Law Committee of this Association.
 - c. Call the meeting during volleyball tournament on voluntary basis when it is necessary.
 - d. Law committee meeting is held twice a year during basketball and softball tournament.
 - e. Serve as the Chairperson of the Hall of Fame Committee of this Association.
 - f. Be held responsible for overseeing the elections and announcing the results for the Hall of Fame of this Association.
 - g. Submit his/her proposal timetable with dates of Hall of Fame for the Executive Board's approval on a yearly basis. (see Standing Rules Hall of Fame Policy, SR IV)
 - i. Provide the host organization or other entity the Hall of Fame of fame honorees portfolio (pictures) for the host organization or other entity's program book.
- Section 3. The Secretary-Treasurer of this Association shall:
- a. Keep accurate records of all meetings of this Association's Board of Directors and the Executive Board
 - b. Conduct all official correspondences.
 - c. Issue notices of all meeting dates of the Board of Directors and the Executive Board.
 - d. Keep a complete and accurate record of all athletic events held under the jurisdiction of this Association.
 - e. Perform other such duties as may be prescribed by the Rules and Regulations of this Association.
 - f. Be bonded by this Association at a sum set by the Executive Board of this Association.
 - g. Receive all monies of this Association.
 - h. Pay bills approved by the President/Commissioner of this Association with the consent of the Executive Board of this Association.
 - i. Deposit all monies to the credit of this Association in a savings bank of his/her residential city.
 - j. Submit and turn over to this Association's Auditing Committee all the monies, books, accounts, papers, vouchers, receipts, and records, including bank books, appertaining to

- his/her office.
- k. Turn over the same to his/her successor, when elected.
 - l. Include two (2) more authorized signatures to all Association's bank accounts. The two Additional authorized signatures will be the President/Commissioner and Vice-President/Deputy Commissioner.
 - m. Keep the duplicate copies of all his/her correspondences for this Association.
 - n. 1) Email / Post minutes of any meeting of the Board of Directors of this Association to all the member clubs/organization/independent and to all the members of the Board of Directors of this Association within sixty (60) days after said meetings of this Association on CAAD website.
 - o. Post minutes of this Association's meetings of the Board of Directors to the newly elected and appointed officers, past president/Commissioner, and delegates-at-large of the NDBO within sixty (60) days after said meetings of this Association on CAAD website.
 - p. Supply the Secretary-Treasurer of the NDBO, with names and home addresses of the newly-elected and appointed officers of this Association within ten (10) days following their election.
 - q. Post and email (online) with a link the official NDBO basketball players registration forms to all member clubs having basketball teams in this Association immediately after receiving the member club's membership application and dues on and before December 1st on CAAD website.
 - r. Print the registration forms for the tournament sessions of this Association which will be billed to the host organization and other entity and send same to the tournament chairperson of the next host-organization and other entity and other entity prior to said host's tournament. The tournament chairperson of the host organization or other-entity is required to surrender to the Secretary-Treasurer of this Association all left-over forms and monies received from the sales of these items, directly after the completion of any CAAD regional tournament.
 - s. Handle the applications for member organization and other entity membership
 - u. Prepare on annual financial statement in order to satisfy the I.R.S. criteria.
 - v. Be held responsible for handling the official players' list of the championship basketball team of this Association by turning said list and national basketball tournament instructions over to the athletic director/manager of the championship basketball team, immediately after the regional basketball championship game.
 - w. Post BB registration with basketball rosters, usually in February; basketball registration with the CAAD membership fees and softball minutes, usually in October pending NDBO Softball registration forms with basketball minutes, usually in March/April on CAAD website. The player's registration fees for all sports are due by the deadline stated on the entry forms. Fees are not refundable after the deadline unless it is a hardship situation, as approved by the Executive Board and host.
 - x. Delegate Application Form shall be attached to all sports team registration form.
 - y. Secretary/Treasurer shall submit the checks that are made out to himself/herself to the President /Commissioner for his/her approval before the secretary/treasurer can cash the check.
 - Z. Attach the bank statement monthly statements in every month to the Officers.

Section 4. The Sports Commissioner/Sports Information Director of this Association shall:

- a. Conduct any athletic tournament sanctioned by this Association.
- b. Keep accurate records of all the players and their playing records in all tournaments held by this Association.
- c. Furnish the tournament host organization or other entity and tournament aides with clipboards, score sheets, and instructions for selecting the All-Star teams in all tournaments held by this Association
- d. Provide all-time high statistics for public observation and for printing in the program books prior to all tournaments.
- e. Have two (2) scorekeepers to participate on All-Star committee for teams.
- f. Be responsible for settling any disputes in the tournaments that may occur, subject to the approval of the Executive Board of this Association.
- g. Handle the tournament players' registration forms (Men & Women) and prepare the rosters and e-mail them to the clubs.
- h. Perform the site inspection in the next year host organization or other entity's town in one (1) year advance.
- i. Send (Email) to all member clubs of this Association a complete and official list of the eligible players for the Regional Softball, Basketball, and Volleyball Tournaments of this Association at least 2 weeks prior to such tournaments respectfully.
- j. Compile a complete statistic on all athletic tournament teams and mail complete statistics on men and women athletic tournaments to all organization or other entity that participated in the tournament.
- k. Appoint 3 Law Committee members to assist the Sports Commissioner/Sports Information Director during the regional tournaments subject to the approval of the Executive Board.

- I. Each NDBO, CAAD basketball entry form must be sent to the Sport Commissioner/Sports Information Director of this Association along with its team entry fee (See Appendix B10) postmarked on or before the deadline date of third (3rd) Tuesday of January of each year. The total forfeit fees will go to Host Club if the team backs out of tournament. Teams that show up will get a full refund (See Appendix A13)

ARTICLE VII
BOARD OF DIRECTORS

- Section 1. The management of the affairs of this Association shall be delegated to a Board of Directors, composed of:
1. The four (4) officers of this Association.
 2. One delegate from each member organization or other entity of this Association/Independent Team.
 3. The current General Chairperson of the local tournament committee.
 4. The Law Committee of this Association.
 5. The Past Officers of this Association as Delegate-at-Large.
 6. 1) Hall of Famers as Credential Delegate
2) All elected Hall of Fame individuals
 7. No Free Agent is allowed to be CAAD Delegate.
 8. Each such member of the Board of Directors of this Association shall have only (1) vote.
 9. Delegate who involved NDBO is not permitted to become CAAD delegate during Delegate meeting.
- Section 2. Each active member organization or other entity team of this Association shall at its December or January meeting, elect a delegate to attend all the Board of Directors' meetings of this Association. Such delegate shall be on call to respond for all meetings of this Association for a term of one year or until a successor has been elected or appointed to take his/her place.
- Section 3. Organization or other entity of this Association shall be a non-player if possible.
- Section 4. Delegate's credential must sign by organization or other entity President and /or Secretary or Independent Team General Manager or Coach.
- Section 5. Each Past Secretary-Treasurer who has served at least four (4) years shall be given the title of "Delegate-at-Large" as a Past Secretary-Treasurer in order to attend the CAAD meetings.
- Section 6. Each of Past Officer except Past President/Commissioner and Past Secretary-Treasurer, serving at least six (6) years shall be given the title of "Delegate at Large" as an officer in order to attend the CAAD meetings.
- Section 7. Each Past President/Commissioner shall be given the title of "Delegate at Large" as an officer in order to attend the CAAD meetings.
- Section 8. Hall of Famers as credential delegate have the privilege to voice/vote at the sports board of directors meeting.
- Section 9. In the event the officers of this Association are unable to attend the Annual meeting of the Board of Directors of the NDBO, any one of the Past Presidents/Commissioners of this Association shall be chosen by a single majority of the members of the Board of Directors of this Association.
- Section 10. The delegate who is involved NDBO officers is forbid to be delegate, free agent and officers of any regions.
- Section 11. Free Agent must show up at CAAD Tournament.

ARTICLE VIII
MEETINGS OF THE BOARD OF DIRECTORS/ORDER OF BUSINESS

- Section 1. The Board of Directors of this Association shall hold any meetings of its regional tournaments.
- Section 2. At least two (2) weeks notice of all Board of Directors meetings of this Association shall be emailed posted by the Vice President or Secretary of this Association to all the member clubs/organization/independent of this Association and to all the members of the Board of Directors of this Association.

- Section 3. A quorum of at least thirty percent (30%) of all the members of the Board of Directors of this Association shall be necessary for the transaction of business at any meeting of the Board of Directors of this Association.
- Section 4. A count of three (3) positive and three (3) negative points shall be used to close the debate discussion after each motion due to time strain during the meeting of the Board of Directors of this Association.
- Section 5. Only the President/Commissioner and Secretary-Treasurer of this Association shall sit at the head table (platform) during the Board of Director meeting. All other officers of this Association will be seated along with the club representatives, Law committee members, and past Presidents/Commissioners.
- Section 6. a) The drawing for Basketball and Volleyball tournament shall be conducted during the Sports Commissioner's report online.
- b) Drawing has to be held one week before CAAD Basketball Tournament.
- b) Power of seeding and drawing of teams for any Regional Basketball tournament of this Association shall be invested in the hands of the Executive Board of this Association and such transaction shall be made public online Where a bye is necessary, the defending champion shall be given the bye.
- Section 7. At each regular board meeting of the Board of Directors of this Association, the following shall be the order of business:
1. Pledge to the Flag
 2. Necrology
 3. Roll Call of all the Members of the Board of Directors
 4. Reading of the Minutes
 5. Reports of the Officers
 6. Reports of the Committees
 7. Unfinished Business
 8. Ratify New Clubs
 9. Appeals and Protests
 10. New Business
 11. Selection of CAAD Tournament City
 12. Election of Officers (during the Annual Basketball Tournament)
 13. Good of the Order
 14. Adjournment
- Section 8. The Robert Rules of Order shall govern the meeting of this Association. (The Secretary-Treasurer of this Association is not required to put the person who seconded the motion on the official minutes.)
- Section 10. All new business motions must be submitted to CAAD Secretary-Treasurer 30 days before Board of Directors Meeting.
- Section 11. The meetings are to have a time limit with an agenda provided 2 weeks in advance.

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| <p>ARTICLE IX DUTIES AND POWERS OF THE EXECUTIVE BOARD</p> |
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- Section 1. a. Duties and Powers of the Executive Board of this Association shall consist of four (4) officers of this Association – the President/Commissioner, the Vice-President/Deputy Commissioner, the Secretary-Treasurer and the Sports Commissioner/Sports Information Director.
- b. The Executive Board of this Association shall have charge of the affairs of this Association during the interval of the regular board meetings of the Board of Directors of this Association.
- c. The Executive Board of this Association shall admit to membership any organization or other entity of the deaf eligible under these rules and regulations applying therefore, if they deem proper. These new members clubs' membership shall be ratified by the Board of Directors of this Association at its next regular board meeting of this Association.
- d. The Executive Board of this Association shall reject any athletic team entries (if deemed objectionable) at any championship tournaments of this Association.
- e. The Executive Board of this Association shall fill any vacancies in this Association's Executive Board. If the Executive Board cannot find suitable replacement from the Law

Committee members or the past officers to fill the vacancy of the Executive Board, has right to appoint someone with proper background outside to fill the vacancy until next election.

- f. The Executive Board of this Association shall collect the dues and funds of this Association and to expend the same.
- g. The Executive Board of this Association shall explain, define and interpret any provisions of the Rules and Regulations of this Association upon request of a member club of this Association.
- h. The Executive Board of this Association shall remove from office, by a two-third (2/3) vote, any member of the Executive Board of this Association who, by neglect of duty, or by conduct tending to impair his/her usefulness as a member of such Board, shall be deemed to have forfeited his/her position as a member of the Executive Board of this Association.
- i. The Executive Board of this Association shall be integrated with the Law Committee as a whole during the Law Committee meetings.
- j. The Executive Board of this Association shall select one of its own officers or any one of the Law Committee members to visit the site one year in advance and only sites that are not familiar to CAAD that person shall make their written report to the Executive Board concerning site if the Sports Commissioner/Sports Information Director cannot make it.
- k. Power of seeding and drawing of softball teams for any Regional Softball Tournament of this Association to be invested in the hands of the Executive Board of this Association and such transaction shall be made public during the Board of Directors meeting. Should there be more than eight (8) participating teams, we shall recognize four (4) top seeded teams.
- l. Power of seeding and drawing of teams for any Regional Basketball tournament of this Association shall be invested in the hands of the Executive Board of this Association and such transaction shall be made public online. Where a bye is necessary, the defending champion shall be given the bye.
- m. Power of seeding and drawing of teams for any Regional Volleyball tournament of this Association shall be invested in the hands of the Executive Board of this Association and such transaction shall be made public during the Board of Directors meeting. Where a bye is necessary, the defending champion shall be given the bye.
- n. The Executive Board of this Association shall not allow any officer to be a chairperson of any regional tournament.
- o. Any of CAAD property is not returned, a person shall be fined \$5,000 and lawyer fee.

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| ARTICLE X DUES AND EXPENSES |
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| Section 1. | Each active member organization or other entity of the deaf shall pay annually its renewal membership dues (See Appendix B1) for the NDBO, and any National Sports and the CAAD to the Secretary-Treasurer of this Association before December 1st to be eligible for regional basketball and/or softball tournament participation. |
| Section 2. | This Association shall pay annually to the NDBO, its regional fee (See Appendix A1). |
| Section 3. | a. The Secretary-Treasurer of this Association shall collect all membership dues for the NDBO and remit said dues to the Secretary-Treasurer of the NDBO postmarked on or before the first day of February. Each member club/organization/independent shall be fined (See Appendix B1) for failure to meet this deadline. |
| Section 4. | The receipts from dues and all other sources shall be devoted to defraying the cost of the annual dues of this Association to the NDBO, and for printing and other necessary expenses incurred by the Executive Board of this Association. |
| Section 5. | a) Transportation expenses (airplane round trip lowest applicable fare) of the four (4) officers of this Association, to and from this Association's tournament city, shall be paid in full by the host organization or other entity sponsoring such tournament. The host organization or other entity and officers of this Association, who live within 100 miles of this Association's tournament city, shall receive an amount for gas expenses instead of round-trip airfare. Transportation expenses (airplane one-way lowest applicable fare) of this Association shall be paid out of the funds of this Association. (Refer to Article XI, Section 2 b) To have Law Committee Meeting online. |
| Section 6. | Hotel bills of the four (4) officers of this Association by all tournament sites shall be paid in full by the host organization or other entity sponsoring such tournament. Each officer shall be |

responsible for any incidental expenses. The hotel bills will share the 50-50% with the Host organization or other entity and this Association during the volleyball tournament.

- Section 7. The Secretary-Treasurer of this Association shall receive as compensation during his/her term of office, an amount (See Appendix A 7 and payable every April 30th.
- Section 9. The Sports Commissioner/Sports Information Director of this Association shall receive as compensation during his/her term of office, an amount (See Appendix A 8) and payable every April 30th.
- Section 10. There shall be no compensation for lost time by the officers of this Association in attending any meetings of this Association.
- Section 11. The President/Commissioner of this Association shall be authorized up to the limit of amount (See Appendix A6 for expenses pertaining to the NDBO's business.
- Section 12. This Association shall not be held responsible for transportation, lodging, lost time compensation, and combination ticket expenses incurred by delegates attending the meetings of the Board of Directors of this Association.
- Section 13. The officers of this Association, the members of the Law Committee of this Association, and Hall of Famers shall be admitted to all tournament games of this Association at a CAAD registration fee. The Past Presidents/Commissioners and Past Secretary-Treasurer of this Association, each Delegate of the active member club, Delegate at Large of this Association, and all eligible players shall be admitted to all tournament games of this Association at a special player's rate (See Appendix B12).
- Section 14. An individual registration fee (See Appendix B11) at all regional tournaments of this Association shall apply to all people attending any regional tournament. All registration fees and ballroom rates set by the Host Club/organization/independent shall be made in advance to the Secretary-Treasurer of this Association prior to any regional tournaments. The host organization or other entity shall remit the net proceeds of the individual registration fees to the Secretary-Treasurer of this Association at the last day of its tournament after the host organization or other entity closed the Admission and any adjustment remaining balance due within thirty (30) days following the tournament.
- Section 15. This Association shall purchase annually a full-page advertisement in the program booklet of the Host Club/organization/independent sponsoring a regional tournament of this Association and also a full-page advertisement in the program booklet of any CAAD host organization or other entity sponsoring any National Tournaments for the NDBO.
- Section 16. This Association shall grant the Championship, Runner-Up, 3rd and 4th Place based on the ratio number of teams of more than 10 teams participated Basketball, and two slo-pitch softball teams (Championship and Runner-Up) of this Association a sum (See Appendix A12) each annually to help with expenses to the National Basketball Tournaments of the NDBO. The Executive Board shall be empowered to determine the amount to be given to championship teams without the approval of the Board of Directors. In order for women team to receive equal amount of championship money that the men may receive, there must be at least such number of women teams playing in a tournament (See Appendix A12)
- Section 17. This Association shall allow the Vice President/Deputy Commissioner (Hall of Fame Director) of this Association a sum (See Appendix A10) for allowance as to expenses incurred by this committee. In addition, the award expense for the Hall of Fame will be paid up to the limited amount (See Appendix A10) from this Association Fund.
- Section 18. Any amount for an expense should be approved by the Secretary-Treasurer for all officers.
- Section 19. The players' registration fees paid for all sports are not refundable after the deadline unless it is a hardship situation, and then only with approval by both the Executive Board and the host.

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| ARTICLE XI COMMITTEES |
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- Section 1. The Law Committee of this Association shall consist of the Vice-President/Deputy Commissioner of this Association, as Chairperson, and three (3) members from the member organization or other

entity of this Association, appointed by the Elected Executive Board of this Association. The Chairperson shall rule on all questions pertaining to the Rules and Regulations of this Association, subject to appeal to the Executive Board of this Association. This committee shall have authority to propose amendments of its own to the Rules and Regulations of this Association. The members of the Law Committee of this Association shall serve for a term of (2) two years and their names and home addresses shall be on the letterhead of this Association.

- Section 2. Law Committee shall have the meeting online.
- Section 3. The members of the Law Committee of this Association shall have voice and vote privileges in the Board meeting of the Board of Directors.
- Section 4. The Executive Board, Law Committee members, and Member clubs shall have the privilege of making law proposals during the Law Committee meeting with no thirty (30) days restriction.
- Section 5. The President/Commissioner of this Association with the approval of the Executive Board of this Association shall appoint an Auditing Committee, which shall audit and examine the accounts of the Secretary-Treasurer of this Association and shall make its report at the Board meetings of the Board of Directors of this Association. The Chairman of the Auditing Committee will be held responsible for submitting the report at said meeting of this Association.
- Section 6. The Auditing Committee of this Association shall also on order of the President/Commissioner of this Association, require the Secretary-Treasurer of this Association to turn over all monies, books, papers, vouchers, bank statements and other records, pertaining to his/her office, to his/her successor before May 1st, when elected by the members of the Board of Directors of this Association.
- Section 7. Other special committees as may be deemed the President/Commissioner of this Association with the approval of the Executive Board of this Association shall appoint necessary.
- Section 8. The Law Committee of this Association may observe the Executive Board's meeting except for the sensitive issues, which will be closed to everyone except for the Executive Board. The Law Committee member shall not have the privilege of having voice and vote in the Executive Board Meeting.
- Section 9. This Association shall have at least one (1) woman representing on Law Committee.
- Section 10. The Law Committee shall be balanced with age (good combination of young and old members.)

ARTICLE XII DISSOLUTION CLAUSE

In the event of the dissolution of the Association, the Board of Directors, after paying or making provision for the payment of all of the liabilities of the Association, shall distribute all of the assets of the Association in equal parts to all standing club organizations or other entities that meet all of the following standards:

1. Shall have paid annual dues to CAAD for at least 10 years in total.
2. Shall be currently active and in good standing on the day of distribution
3. Shall have been active for at least 5 years immediately prior to the day of distribution
4. Shall be organized and operated exclusively for charitable, educational, or scientific purposes as shall at the time qualify as an exempt organization under 501(c)(3) of the Internal Revenue Code (or the corresponding provision of any future United States Internal Revenue Law), as the Board of Directors shall determine.
5. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction of the county in which the principal office of the Association is then located, exclusively for such purposes or o such organization or organizations, as said court shall determine which are organized and operated exclusively for such purposes.

ARTICLE XIII ASSOCIATION STATUS

- Section 1. **PURPOSE:**
The Association is organized exclusively for charitable, educational, religious, or scientific purposes within the meaning of Section 501 (C) (3) of the International Revenue Code.
- Section 2. **INUREMENT OF INCOME:**

No part of the net earnings of the Association shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons except that the Association shall be authorized and empowered to pay reasonable compensation for service rendered.

Section 3. LEGISLATIVE OR POLITICAL ACTIVITIES:
No substantial part of the activities of the Association shall be the carrying on of propaganda or otherwise attempting to influence legislation and the Association shall not participate in or intervene (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Section 4. OPERATIONAL LIMITATIONS:
Notwithstanding any other provisions of these articles, the Association shall not carry on any other activities not permitted to be carried on (a) by an Association exempt from Federal Income Tax under Section 501 (C) (3) of the Internal Revenue code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) (fb) by an Association, contributions to which are deductible under Section 170 (C) (2) of the Internal Revenue Code of the 1954 (or the corresponding provision of any future United State Internal Law).

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| SR I STANDING RULES COMPLAINTS |
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SR I 1. All complaints as to the conduct of the members' club/independent team or their athletic teams of this Association must be filed with the Secretary-Treasurer of the Association. The Secretary-Treasurer of this Association shall immediately notify the member of the Executive Board of this Association, who resides in the nearest to the troublesome area, to proceed to investigate the complaints. He/she shall submit his/her report to the members of the Executive Board of this Association within thirty (30) days after said investigation.

SR I 2. The expense of such investigation shall be paid from the treasury of this Association and, if deemed advisable, the Executive Board of this Association shall require the offending member club/independent team to reimburse the treasury of this Association for the amount.

SR I 3. Any individual player of this Association that is involved in complaint charges as to conduct unbecoming a member of good standing of his/her member organization or other entity shall be suspended immediately. His/her case shall be in the hands of the Board of Directors of this Association and a verdict shall be obtained at the earliest possible date.

SR I 4. If two (2) member organization or other entity of this Association involved in a breach of contract fail to reach a satisfactory settlement, the matter shall be handed over to the Executive Board of this Association, whose duty shall be to decide which member organization or other entity is guilty. The Executive Board of this Association shall decide what the guilty party must do, and if it fails to abide by the decision of the Executive Board of this Association, it shall be subject to suspension from this Association and cannot participate in any sanctioned tournament of this Association until it complies with the decision of the Executive Board of this Association.

SR I 5. Any protest as to a player's eligibility or conduct shall be made to the officers of this Association before or during a tournament game session.

SR I 6. Penalties are as follows:

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| 1. First offense | - | Fine (See Appendix B9) |
| 2. Second offense | - | Fine (See Appendix B10) |
| 3. Third offense | - | One Year Suspension |

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| SR II |
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| STANDING RULES |
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| CONDITIONS OF COMPETITION |
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SR II 1. Organization or other entity team signing new players from mainstreamed programs or regular programs (not attending a residential school for the deaf) must obtain an audiogram report from a licensed or certified audiologist showing the degree of db loss and attach to players' registration forms. In order to be eligible to participate in any sports, said player must have at least a 55-db loss in the better ear. Should audiogram not be included, such players will be ineligible to participate in the current tournament. (In deserving cases, the Executive Board may grant eligibility status.)

- SR II 2. The conditions of competition and the rules governing any athletic tournament given by this Association shall be these prescribed in the Rules and Regulations of the NDBO and of the CAAD.
- SR II 3. No contracts or agreements between a member club/independent team of this Association and a player shall be recognized. Only the official registration forms of the NDBO, and of the CAAD shall be used as evidence in cases of dispute over a player.
- SR II 4. The athletic teams of this Association must represent bona fide organization or other entity team of the deaf.
- SR II 5. a. The players representing a member club must be deaf or hard-of-hearing and must be bona fide members of their organization or other entity team. Hearing individuals are permitted to be coaches of member clubs' teams of this Association.
b. Players, who are attending college, show their student ID and driver license
- SR II 6. Students attending any educational institution shall not sign with nor play for any member organization or other entity team unless they are barred by age limitations from playing for said educational institution team and must have the written permission of the heads of their schools and their parents. College students, except those playing for their college team, shall be permitted to play for their member club's team.
- SR II 7. No student who has quit on educational institution during the scholastic year of any NDBO basketball tournament may play in any interclub or tournament games in basketball during the said year without first furnishing a justifiable reason for having left school. Such reason shall be deemed justifiable upon written proof of the institutional head.
- SR II 8. There shall be no discrimination toward any player in this Association because of his/her race or creed.
- SR II 9. Only members in good standing with their member organization or other entity they represent shall be permitted to play in any inter-club and tournament games of this Association.
- SR II 10. In all inter-club and tournament games in basketball, softball and volleyball, each participating player in this Association must be a bona fide member of his/her member organization or other entity for which he/she plays and his/her club membership dues must be paid up to date. His/her manager and coach must be prepared to present evidence of the status of the player's good standing, if challenged.
- SR II 11. All CAAD organization or other entity teams of all sports must participate any of the CAAD Sports Tournament in order to participate any of the National Level Sports Tournament.
- SR II 12. Any CAAD organization or other entity Member Team of any sport, who had bypassed any of the CAAD Sports Tournament and had participated any of the National Level Sports, shall be suspended for 5 years, except for the organization or other entity Member to be suspended for 1 year and for the Player(s), who has a valid reason(s) for not able to attend any CAAD Sports Tournament, shall be decided by the Executive Board.
- SR II 13. Any player in any regional tournament of this Association, who signs the official registration forms of the NDBO, and the CAAD for two (2) different club teams, shall be automatically suspended for one (1) year.
- SR II 14. Any member organization or other entity of this Association permitting the use of players who are not eligible shall be immediately suspended by the President/Commissioner of this Association and the case presented to the Executive Board of Association for future debate.
- SR II 15. Member organization or other entity of this Association shall not engage in any specific sports activities with any member club under suspension by this Association.
- SR II 16. Only certified officials shall officiate in tournament games of this Association in basketball, softball, and volleyball. At least one (1) deaf referee or umpire should be retained in all tournaments of this Association. A reasonable effort shall be made to secure Deaf referees and umpires. If no Deaf referees or umpires can be retained under a contract that is deemed sufficient & reasonable to Host or the Association. The Host or Association reserve the right to consider alternatives to a referee or umpires. The referee or umpires shall be retained with the fees that are negotiated beforehand.

- SR II 17. Upon the request of the General Chairman of the host organization or other entity, the President/Commissioner of this Association shall appoint a tournament aide to help arrange the annual tournament of this Association. The host-organization or other entity sponsoring the tournament shall pay for the transportation and hotel expenses of the tournament aide.
- SR II 18. No other organization/individual sponsoring an affair during the CAAD Regional Tournament shall assume the official usage of the name and logo of the CAAD except those duly approved by the CAAD Executive Board or Board of Directors.
- SR II 19. A former member organization or other entity of this Association may rejoin this Association after a lapse of several years; however, a full year must elapse after it reapplies for admission before it can bid for the Host, run for any CAAD Officers, and participate any of National Level Sports Tournament in this Association tournament subject to the approval of the Executive Board.
- SR II 20. Any organization or other entity outside of this Association shall not be allowed to bid for the Association tournament in this regional area.
- SR II 21. Any player, who signs on the official team registration form with the bid host club organization, shall stay with the club/ organization a year before the host, that year host and next year host (3 years). Unless the bid host organization or other entity permitted player(s) to play for other club/ organization to be effective immediately.
- SR II 22. All CAAD teams must submit their team insert along with registration form before the CAAD softball Tournament.
- SR II 23. All players should identify themselves by presenting one of their utility bills with home address along with the players' form.
- SR II 24. There will be no awards, plaques, and dog tags, except placing their names on the record and certificate awards.
- SR II 25. Coaches and/or Athletic Directors and players are to be separated in the list of two section on the form.
- SR II 26. Women game has to have 4 quarters 10 minutes each instead of 2 quarters 20 minutes each.
- SR II 27. CAAD allows two women players only at 16 years of age with their parents' permission and over 18 years of age to play with the same opportunity as Deaf/Hard of hearing and CODA.

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| <p>SR III STANDING RULES FINAL AUTHORITY AND APPEALS</p> |
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- SR III 1. In cases of conflicts between decisions and rules of this Association and those adopted at the annual meeting of the Board of Directors of the NDBO, the latter shall be considered official and decisive.
- SR III 2. This Association in doubt as to the applicability of any rule or regulation herein shall write to the Deputy Commissioner of the NDBO, for an official interpretation.
- SR III 3. The Executive Board of this Association must make requests for any and all exceptions to the rules and regulations of the NDBO, to the Deputy Commissioner of the NDBO.
- SR III 4. The rulings of the Deputy Commissioner of the NDBO shall be binding except that:
 - a) This Association may appeal the ruling to the Executive Committee of the NDBO-
 - b) The rulings of the Executive Committee of the NDBO may be appealed to the Board of Directors of the NDBO at its annual meeting; but in all cases, the ruling in question shall stand until overridden.

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| <p>SR IV STANDING RULES HALL OF FAME POLICY</p> |
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- SR IV 1 INTRODUCTION – The purpose of this CAAD HALL OF FAME is to enshrine the names of outstanding deaf athletes, deaf coaches, managers and athletic directors, sports leaders and sports writers who have contributed exceptional services to the deaf world of sports in this region.

SR IV 2. CONTROLLING BODY – There shall be a Hall of Fame Committee consisting of the CAAD Hall of Fame Chair as chairperson and five (5) persons who are themselves already members of CAAD Hall of Fame. The Hall of Fame Chair with the approval of the Executive Board shall select them. The Hall of Fame committee members may not hold office in the CAAD or any CAAD committees. They may be replaced at the discretion of the Hall of Fame committee chairperson with the approval from the Executive Board.

SR IV 3. RESPONSIBILITIES OF THE HALL OF FAME COMMITTEE – The Hall of Fame Committee shall oversee the Hall of Fame, screen and prepare all nominations, handle all ballots and announce the results. The Committee shall be responsible for keeping an orderly file on all nominations and supporting material, for seeing that photographs and citations are permanently enshrined and for passing materials on to their successors. The Hall of Fame Chair shall be responsible for preparing and presenting summarized reports at each board meeting of the Board of Directors of this Association.

SR IV 4. TIMETABLE for All Sports (Basketball and Softball)

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| A. Request for nomination mailed/emailed/faxed | 10 weeks before Basketball tournament or December 21 |
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| B. Biographies and ballots mailed/emailed/faxed | 5 weeks before Basketball tournament or January 28 |
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| C. Ballots returned | 3 weeks before Basketball tournament or February 11 |
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| D. Notification of winners | The winners will be announced at their respective sports. |
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SR IV 5. CRITERIA FOR SELECTION -- Candidates for Hall of Fame may be named by interested individuals and each organization or other entity member. It shall be the responsibility of the nominator to supply all supporting material. The nominator's name shall not be disclosed. Persons who are nominated must be deaf and shall be nominated on the basis of their outstanding performances, integrity, sportsmanship and character. No consideration will be given to race, religion, creed, sex or geographical residence.

- (1) Athletics still active in such individual sports as bowling, golf, tennis and track shall not be considered as active for the purpose of eligibility in the annual Hall of Fame nominations.
- (2) Athletes who are still active in sports other than for which they are being nominated shall be eligible for election provided that they meet the provisions of paragraph.
 - (a) Above in the sport for which they are nominated.
 - (b) Coaches, Managers and Athletic Directors must have worked at the profession for at least eight (8) years.
 - (c) The Hall of Fame Committee, at its discretion, may elect "Old Timers, Players, Coaches and Leaders". The result of the election shall be announced at each CAAD Board of Directors meetings.
 - (d) No person shall be elected to more than one (1) category to the CAAD Hall of Fame in any given (same) year.
 - (e) The Hall of Fame Election Committee may submit up to five (5) names in each category for election.

SR IV 6. PROCEDURE -- The Committee shall screen all nominations and, on the basis of the criteria, select not less than three (3) or more than five (5) names of persons who meet the highest standards. In the event that there are less than three (3) suitable candidates in any category.

SR IV 7. ELECTORS -- The Electors shall be the CAAD Executive Board, the four (4) selected of the Hall of Fame Committee, and (3) members who have been admitted to the Hall of Fame of this Association to be inducted. They shall serve for a period of one (1) year, May 1st to April 30th. The names and

residential addresses of all the electors shall be published in each of CAAD Board of Directors meeting minutes.

- SR IV 8. MINIMUM POINTS -- To be elected to the Hall of Fame, a candidate must receive the highest number of points but in no case may this be less than twenty – two (22) points.
- SR IV 9. RECOGNITION --
(a) Each person duly elected into the Hall of Fame of this Association shall receive a scroll and a certification in recognition of his/her honor and a gold membership pass which entitles him/her to free admission, to all CAAD sport games for the inductee and his/her escort, and a complementary book during Hall of Fame ceremony.
(b) The names of the persons selected to the Hall of fame of this association shall be printed in each program booklet provided by each host member organization or other entity at his/her induction.
(c) The deceased inductee's immediate family member shall be given the same privilege, except a gold pass and silver pass, as the inductee.
(d) CAAD shall recognize those members who long time attending CAAD tournament regardless of any awards.
- SR IV 10. CONTRIBUTIONS -- Contributions from other sources for this Hall of Fame policy may be made by outside persons or organizations.
- SR IV 11. PHOTOS -- This Association shall take the responsibility of camera - ready proof on Hall of Fame honorees to be used in the program book.
- SR IV 12. Each delegate-at-large of this Association shall be issued a free permanent (silver) pass, which shall entitle him/her to attend any sanctioned tournament games in all regional tournaments held by this Association.

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| <p>SR V STANDING RULES BASKETBALL TOURNAMENT HOST CLUB</p> |
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- SR V 1. At the annual Board meeting of the Board of Directors of this Association, any member club of this Association bidding for such tournament shall deposit with the Secretary-Treasurer of this Association a cashier's check, organization's or other entity's check or money order in the amount (See Appendix B2) for its host ship fee, which shall be kept by this Association. In the event the Host withdraws prior to its tournament, the Host's host ship fee (See Appendix B4 – 'No-Show Host Team Automatic Fine") shall be forfeited.
- SR V 2. A successful bidder during the tournament shall be required to advance an amount (See Appendix B3) within thirty (30) days to this Association a security deposit as an assurance of its future participation. The amount shall be refunded after all such requirements are met.
- SR V 3. Only authorized delegates speaking for their prospective tournament member organization or other entity hosts must be prepared to show written evidence or affidavits confirming their member club/organization/independent's consent to make the bids. No verbal bids are to be accepted at the time of bidding for such tournament. If no bids, verbal bids are accepted within sixty (60) days of written evidence by the member organization or other entity.
- SR V 4. The authorized delegates bidding must show written consent from their organization or other entity, using their organization's or other entity's stationery and letterhead; they must have confirmations in writing as to availability of hotel headquarters, gyms, and meeting rooms for the Board meetings of this Association. The Association allows two (2) years waiting period to get gymnasium confirmation. The three (3) years confirmation letter from organization or other entity to provide entertainment to secure a tournament bid is still required.
- SR V 5. Each member organization or other entity of this Association bidding for the host ship may accept no a basketball team or have basketball team which has participated in the regional basketball tournaments of this Association for at least one (1) year prior to making its bid for the host ship, and must continue to participate in the regional basketball tournaments of this Association until its host ship year, plus the following year's tournament. Any CAAD organization or other entity member that violates the agreement shall draw an automatic fine (See Appendix B4).

- SR V 6. Each Host shall appoint a tournament committee to take complete charge of the regional basketball tournament of this Association. The Chairman of the regional basketball tournament committee shall notify both the officers of this Association and the Secretary-Treasurer of the NDBO of its respective official tournament date; site and address of gyms; addresses of hotel headquarters; name and address of host member organization or other entity; name and address of tournament chairperson; names of tournament committee members; and tournament program (tentative or complete) not later than December 1st of each year.
- SR V 7. The General Chairman of the regional basketball tournament of this Association shall make a complete report of the plans of the said tournament to the Executive Board of this Association at least three (3) weeks before each tournament.
- SR V 8. The Host shall provide seating facilities for all fans in all basketball games.
- SR V 9. The Host must have option of providing liability insurance for the fans during the regional basketball tournament of this Association.
- SR V 10. In conducting the regional basketball tournament of this Association, the Host shall be held responsible for rental of gyms with bleachers and electric clock(s) and 35 second clock where is available for each game make proper arrangements for the teams, games, certified officials, official timers, official scorekeepers, and the fans. The Host shall purchase official tournament basketballs, engage quarters for the regular board's business meeting, cover one hundred percent (100%) transportation expenses of the four (4) officers of this Association, pay three (3) nights suitable rooms for the President, Vice-President, Secretary-Treasurer, and Sports Commissioner. If the Host is unable to provide their own scorekeepers, the Sports Commissioner shall appoint scorekeepers, and the Host shall pay an amount (See Appendix B6) for their services, to any person, including the officers of this Association.
- SR V 11. During bidding, there shall be no soliciting or making promises of gifts or donations of any kind by any bidders of tournament hosts during the basketball Board of Directors meeting.
- SR V 12. Maps to the gym must be available to those who register.
- SR V 13. The Host shall print the Hall of Fame honorees portfolio (pictures), which will be provided by CAAD, in the program book.
- SR V 14. CAAD Officers to appoint a new officer/staff position of "CAAD Chairperson" to host CAAD Basketball, Softball and Volleyball Tournament if there is no Host. The criteria for CAAD Chairperson shall follow in according CAAD Bylaws pertaining the guideline in hosting.

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| SR VI |
| STANDING RULES |
| BASKETBALL TOURNAMENT RULES AND REGULATIONS |

- SR VI 1. Each basketball team's deaf club must be a member of both the USADB/NDBO and of the CAAD before December 1st in order to participate in regional and national basketball tournaments.
- SR VI 2.
 - a) Each basketball player must register with his/her member club with the team picture, the CAAD and the on or before the deadline of 3rd Tuesday of January with a grace period to send the team form on or before of February 1st with no extension allowed.
 - b) All players should identify themselves by presenting one of their utility bills with home address along with the players' form. Mail a copy along with the players form.
- SR VI 3. All member organizations or other entities are required to pay the team entry fee before third Tuesday of January. The club shall lose its forfeiture fee if not done by the deadline date.
- SR VI 4. A fine of \$5.00 will be charged to member club/organization if any team register forms along the monies online past the deadline date.

No basketball player shall register with more than one (1) member club of the NDBO and of the CAAD. He/she shall sign his/her own name, uniform number, and date of his/her registration on each official registration form. No proxy signature shall be accepted on these registration forms.
- SR VI 5.
- SR VI 6.

Each team is allowed to have one CODA (1) man and two CODA (2) women to play for that team, with the condition that the CODA has one of those Credentials.

1. Able to use ASL to communicate.
 - a. Smooth Conversational.
 - b. Screening by CAAD Officer(s)
2. Has the connection to the Deaf Community.
 - a. Interpreter/Teacher/Staff of Deaf School
3. Active member of Deaf Club more than 3 years.

VI 7.

Pick-up or league teams shall not be classified as being actively engaged in basketball competition.

SR VI 8.

A member organization or other entity of this Association must send registration form to Sports Commissioner on or before 3rd Tuesday of January. Each member organization's or other entity's Secretary-Treasurer must sign register form to verify each player's standing as a member of its member club.

SR VI 9.

The Regional Basketball Tournament of this Association shall conclude at least three (3) weeks prior to the National Basketball Tournament of the NDBO.

SR VI 10.

The Regional Basketball Tournament of this Association shall be held during any weekend between the last weekend of February and the last weekend of March.

SR VI 11.

The last game of the Regional Basketball Tournament of this Association shall be started at or before three o'clock (3:00) P.M., Sunday afternoon of the tournament weekend.

SR VI 12.

Each member of the participating basketball team at the Regional Basketball Tournament of this Association shall admitted free to all games of such tournament (limited to a team squad of fifteen (15) players, plus coach, manager, and athletic director).

SR VI 13.

All Regional Basketball Tournament games of this Association in the Championship Bracket including the 3rd/4th place game and Championship Final, shall be played in twenty (20) minute halves. Also, in the Consolation Bracket, there shall be twenty (20) minute halves. At least one (1) hour and thirty (30) minutes shall elapse between the start of games. The time clock should be stopped every time the referee blows the whistle.

SR VI 14.

Championship Final games shall be officiated by three (3) referees.

SR VI 15

Two (2) overtime periods of five (5) minutes each shall be allowed to break ties. In the event a tie exists at the end of the second (2nd) overtime period, the so-called sudden death period shall be applied, i.e., the team scoring the first one (1) point shall be declared the winner of the game

SR VI 16.

Competing basketball teams shall not be permitted to have less than five (5) basketball players, nor more than fifteen (15) basketball players on the gym floor during the games of the Regional Basketball Tournament of this Association. However, the championship basketball team of this Association must have at least eight (8) basketball players and not more than fifteen (15) basketball players on the gym floor during the games of the National Basketball Tournament of the NDBO. The five (5) basketball players can start the basketball game. If a player gets fouled out or hurt, the team will not be forfeited unless it is down to three (3) players.

SR VI 17.

Each participating basketball team must have at least eight (8) basketball players registered on the official basketball registration form of the NDBO. In the event the championship basketball team of this Association is unable to put its own eight (8) basketball players on the gym floor at the National Basketball Tournament of the NDBO, then the runner-up basketball team of this Association shall be eligible to take its place at the National Basketball Tournament.

SR VI 18.

All basketball tournament game regulations of this Association will be followed as outlined in the National Collegiate Athletic Association (NCAA). Transgender athletes shall be allowed to participate in sex-separated sports activities under the following conditions on NCAA Basketball's policy on transgender student-athlete participation.

SR VI 19.

This Association shall have women basketball tournament with the discretion of the CAAD and the Host. The Executive Board of this Association shall develop the rules governing the women basketball tournament.

SR VI 20.

a) There will be no prize money awards for any member club/organization/independent teams in any regional tournaments of this Association.

b) CAAD trophy Travel shall be kept. (Championship team shall carry travel trophy for one year)

- SR VI 21. Each participating basketball team is to have two (2) sets of basketball uniforms, light/dark colors, which must be alike. A coin toss shall determine the uniform color if the coaches of both teams cannot mutually agree on it. Biking shorts must be uniform and of the same color, with no loose underneath short allowed.
- SR VI 22. Each participating basketball team is to have complete and alike basketball uniforms with jersey numbers six (6) inches high on the back and four (4) inches high on the front. The numbers must be in terms of #0, 00, 3, 4, 5, 10-15, 20-25, 30-35, 40-45, or 50-55.
- SR VI 23. There shall be no team entry limit in the Regional Basketball Tournament of this Association. When the number of team entries is eight (8) basketball teams or less, the double elimination plan shall be used to determine third (3rd) and fourth (4th) places.
- SR VI 24. The athletic directors, managers, coaches, and captains shall be held strictly responsible for the conduct of their basketball teams ON and OFF the gym floor during the Regional Basketball Tournament of this Association. In case of neglect, riots, or other sportsmanship conduct, the Executive Board of this Association, after giving the case a thorough investigation, shall be empowered to enforce a fine or suspension.
- SR VI 25. Seeding and drawings for the Regional Basketball Tournament shall be based on the positions the member teams finished in the previous year tournament. The non-ranked teams will be selected from a drawing and placed into the bracket. In order to retain seeding from the previous year, teams must have same team name of uniforms as part of the current team's name and a minimum of 5 players from the previous year on the current year's roster. Only the top 4 teams from the previous year can have seeded spots in the current bracket.

Parings (Drawings) shall be drawn by two (2) persons appointed by the CAAD Tournament Director during the Annual CAAD Coaches Meeting and/or the CAAD social media (digital technology/ZOOM). The CAAD Tournament Director shall host or shall have live-draw teams for basketball thru the CAAD social media (digital Technology/ZOOM) for the drawing 48 hours before the annual Board of Directors meeting. The drawing to fill tournament brackets shall be a blind draw. Once the pairings (Drawings) are set, they may not be altered. 1. The CAAD Tournament Director will be provided with brackets, schedules, instructions, and procedures for conducting CAAD Basketball tournament.

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| SR VII STANDING RULES |
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| SOFTBALL TOURNAMENT HOST CLUB |
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- SR VII 1. At the Semi-Annual Board meeting of the Board of Directors of this Association, any member club/ organization or other entity of this Association bidding for such tournament shall deposit one-half of the host ship fee (See Appendix B2). A cashier's check, organization's or other entity's check or money order in the amount must be deposited with the Secretary-Treasurer of this Association at the time of bidding and the balance to be paid within thirty (30) days after the tournament it has hosted. In the event the host member club withdraws prior to such tournament, the half of host ship fee will be forfeited. (See Appendix B4)
- SR VII 2. Only authorized delegates speaking for their prospective tournament member organization or other entity must show written evidence or affidavits confirming their member club's consent to make the bids. If no bids, verbal bids are accepted within sixty (60) days of written evidence by the member club/organization.
- SR VII 3. The authorized delegates bidding must show written consent from their organization or other entity, using their club/organization/independent 's stationery and letterheads; they must have written confirmations as to hotel headquarters rooms for the softball players and fans if Entertainment Night is booked at hotel), meeting rooms for the meetings of the Board of Directors (seventy-five (75) capacity), softball field having at minimum of four (4) good playable diamonds in the same area, bleachers with a seating capacity of five hundred to one thousand (500-1,000) and suitable rooms for the Commissioner, Deputy Commissioner, Secretary-Treasurer, and Sports Information Director of this Association. This Association allows two (2) years waiting period instead of three (3) years to get fields/diamonds confirmation. It still requires the three (3) years confirmation letter from organization or other entity to provide the entertainment to secure a tournament bid.

- SR VII 4. Each member organization or other entity of this Association bidding for host ship must have a softball team which has participated in the regional softball tournaments of this Association for at least three (3) consecutive years prior to making its bid for the host ship and must continue to participate in the regional softball tournaments of this Association until its host ship, plus the following year's tournament. Any CAAD organization or other entity member that violates the agreement shall draw an automatic fine (See Appendix B4).
- SR VII 5. Each host organization or other entity shall appoint a tournament committee to take complete charge of the regional softball tournament of this Association. The Chairperson of the regional softball tournament committee shall notify the Commissioner and Secretary-Treasurer of this Association of its respective official tournament date; site and address of softball fields and a sketch of field layout; addresses of hotel headquarters; name and address of host organization or other entity; name and address of tournament chairman; names of tournament committee members; and tournament program (tentative or complete) not later than May 1st of each year.
- SR VII 6. The General Chairman of the regional softball tournament of this Association shall make a complete report of the plans of the said tournament to the Executive Board of this Association at least three (3) weeks before the tournament.
- SR VII 7. The Host Club/organization/independent may have the distinction of providing liability insurance for the fans during the regional softball tournament of this Association.
- SR VII 8. In conducting the regional softball tournament of this Association, the host organization or other entity shall be held responsible for rental of softball diamonds/fields, make proper arrangements for the teams, games, certified officials, official timers, 15 official scorekeepers, official softballs and the fans, except placing their names on the record and traveling plaque) and, engage quarters for the regular board's business meeting, cover one hundred percent (100%) transportation expenses of the four (4) officers of this Association, pay three (3) nights suitable rooms for the Commissioner, Deputy Commissioner, Secretary-Treasurer, and Sports Information Director. If the Host Club/organization/independent is unable to provide their own scorekeepers, and Sports Information Director shall appoint scorekeepers, and the Host Club/organization/independent shall pay an amount (See Appendix B8) for their services, to any person, including the officers of CAAD.
- SR VII 9. In case of continuous three (3) days rain, the next year's regional softball tournament of this Association shall be held at the following year's Host site.
- SR VII 10. During bidding, there shall be no soliciting or making promises of gifts or donations of any kind by any bidders of tournament hosts during the softball Board of Directors meeting.
- SR VII 11. Maps to the softball park must be available to those who register.

SR VIII
 STANDING RULES
 SOFTBALL TOURNAMENT RULES AND REGULATIONS
 For Men and Women

- SR VIII 1. Each softball team's deaf organization or other entity must be a member of CAAD before June 1st in order to participate in annual regional and national softball championship tournaments of this Association.
- SR VIII 2.
 - a. This regional Softball Tournament of this Association shall hold annually between Labor Day Weekend.
 - b. Shall establish another event of CAAD Labor Day Invitational tournament.
- SR VIII 3. The Regional Softball Tournament site and member club sponsor shall be voted upon by the Board of Directors of this Association, between 3rd weekend of June and 2nd weekend of July the Board of Directors meeting of this Association, two (2) years in advance and the Softball Board of Directors meeting shall be scheduled at 12 P.M. on Fridays.
- SR VIII 4. There shall be no softball team entry limit in the Regional Double Elimination Softball Tournament of this Association. When the number of entries is eight (8) or less, the double elimination plan shall be used to determine third (3rd) and fourth (4th) places.
- SR VIII 5. Member organization or other entity of this Association may enter more than one (1) softball team including minimum twelve (12) players per team. In case of not meet the minimum, the participating

teams with less than twelve (12) registered participants shall pay the "dummy" player special rate up to twelve (12).

- SR VIII 6. No other organization or other entity outside of this Association shall be permitted to play in this tournament, but they can put up a challenge for a post-season game. This challenge game will be managed by the opposing teams.
- SR VIII 7. CAAD softball players play at their own state.
- SR VIII 7. The original copy shall be signed in the softball player's own handwriting with his/her uniform number, the other two (2) copies shall be typed or printed by the member club's Secretary-Treasurer or team manager. No proxy signature shall be accepted. The original duplicate copies shall be returned to the Sports Information Director of this Association on or before July 1st.
- SR VIII 8. A fine of \$5.00 per day will be charged to your organization or other entity if any sports team register form(s) along with monies is mailed after the stated deadline date and the day that postmarked.
- SR VIII 9. All softball players of any member organizations' or other entity's softball team which has entered the annual Regional Softball Tournament of this Association must be bona fide members of their respective clubs as of July 1st.
- SR VIII 10. All softball managers/coaches are required to attend a meeting on Friday at the meeting place to be determined by the Host.
- SR VIII 11. The total of Seventeen (17) registered softball players (including minimum twelve (12) players), manager, coach, and athletic director, will constitute each participating softball team's roster entered in the Regional Softball Tournament of this Association. Each participating softball team member of the Regional Softball Tournament of this Association shall be admitted free to all softball games of such tournament (limited to a softball squad of twenty (20) which includes softball players, managers, coach, and athletic director).
- SR VIII 12. This Association allows any team which has nine (9) players to start the game with understanding that there will be an automatic out for every at bat of the tenth (10th) absent player.
- SR VIII 13. All regional softball tournament games in both the Championship Bracket and the Consolation Bracket shall be played in seven (7) innings, except in case of rain or forfeit, of which the umpires shall be the sole judges. In case of team lateness, a fifteen (15) minute wait shall constitute grounds for the forfeit of a tournament game, and the deciding game score shall be seven (7) to zero (0). If one (1) softball team is ahead by ten (10) or more runs at the end of the fifth (5) innings, the umpires shall then have the power to call it a complete softball game. The game limit of one (1) hour and fifteen (15) minutes shall be used during the softball tournament.
- SR VIII 14. The athletic directors, managers, coaches, and captains shall be held strictly responsible for the conduct of their softball players ON and OFF the fields. In case of neglect, riots, or other sportsmanship conduct, the Executive Board of this Association, after giving the case a thorough investigation, shall be empowered to enforce a fine or suspension.
- SR VIII 15. Each participating softball team is to have complete and alike softball uniform made by manufacturer with six (6) inches jersey numbers on the back. All players have the choice of wearing either of pants or shorts in the same color. All players must wear softball caps. Steel spikes are prohibited, only plastic or rubber cleats are allowed. The stretch type undershorts are allowed, and it must be in uniformity with others who wears it on the same team.
- SR VIII 16. To be fit for the Regional Softball Tournament of this Association, all softball diamonds/fields shall be somewhat similar to each other. There shall be no barriers in the outfield area.
- SR VIII 17. The Host for each softball tournament game of this Association must provide two (2) new softballs.
- SR VIII 18. Any player using illegal bat(s) caught on the field/tournament shall be automatically ejected of the tournament.
- SR VIII 19. The Host with the help of the General Chairman or the tournament aide, shall assign official scorers and certified umpires to all games before the start of the Regional Softball Tournament of this Association.

- SR VIII 20. All tournament softball games in the Regional Softball Tournament of this Association shall be played under the Slow-Pitch rules.
- SR VIII 21. The Host sponsoring the Regional Softball Tournament shall see that they hire certified umpires, representing the local umpires association, which is affiliated with the Amateur Softball Association or United States Slow-Pitch Softball Association, to govern all tournament softball games and ground rules in accordance with the official rules of the Amateur Softball Association or United States Slow-Pitch Softball Association and CAAD
- SR VIII 22. An extra player (EP) or hitter (EH) is optional, but if one is used, it must be made known prior to the start of the game and be listed on the scoring sheet in the regular batting order. If the "EP or EH" is used, he/she must be used the entire game. If for any reason the "EP or EH" cannot continue in the game, it will result in an automatic out when it is his/her turn to bat and will remain so till the end of the game. (Refer to ASA guideline)
- SR VIII 23. All member clubs/organization/independent are required to pay the team entry and surcharge before third Monday of July.
- SR VIII 24. The team's score sheets are the official score sheet for all softball tournament games except semi-final and final, which will be done by an official scorekeeper.
- SR VIII 25. To be recognized for All-Star Softball teams, the players must play a minimum (3) games.
- SR VIII 28. a) Round Robin games shall be used for the decision making of All-Star selection.
 b) Put record of history on the national winnings be posted in the program book and CAAD website.
 c) Place the names on the record (traveling plaque)

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| SR IX STANDING RULES |
| SOFTBALL TOURNAMENT RULES AND REGULATIONS |
| For Women |

- SR IX 1. This Association shall annually hold a Women Softball Tournament of this Association in conjunction with the Regional Softball tournament of this Association between 3rd weekend of June and 2nd weekend of July.
- SR IX 2. a. Women Softball Tournament shall be played either day whichever convenience is for the teams if less than 3(three) teams
 b. Women team is allowed to have (2) two CODA players.
- SR IX 3. The Women Softball Tournament shall be a double elimination softball tournament played under Amateur Softball Association Slow Pitch rules with an eleven (11) inch softball.
- SR IX 4. All players must be on the field at least a half hour before their game and submit the list of players to sport comm. 15 minutes before the game starts.
- SR IX 5. All catchers must wear face masks (when wearing glasses).
- SR IX 6. Players may not wear jackets or sweaters when on base or on the field. Pitcher may wear jackets only when they are on base. Players may not wear jogging pants.
- SR IX 7. Each player must wear the entire approved uniform of her member Club's team and all players must dress alike. Shorts and/or pants are acceptable. Jeans may not be worn.
- SR IX 8. A player who is pregnant may not participate in tournament games.
- SR IX 9. Women softball players are not required to wear softball caps.

**SR X
STANDING RULES
VOLLEYBALL TOURNAMENT HOST CLUB**

SR X 1. Any Club Member of this Association shall deposit with Secretary- Treasurer of this Association a cashier's check, club check or money order in the amount (See Appendix B2) for its hostship fee. Host organization or other entity must have confirmations in writing to name the hotel nearby and gym with at least 4 courts. In the event the host member club withdraws its hostship prior to such tournament, the hostship fee (See Appendix B2) shall be forfeited. This Association allows two (2) years waiting period instead of three (3) years to get gymnasium confirmation. It still requires the three (3) years confirmation for hotel and letter from club to secure a tournament bid.

SR X 2. The host member club shall be held responsible for the rental of gyms, provide seating for all fans attending the volleyball games, make proper arrangements for teams, games, provide new official volleyballs, certified volleyball officials; provide suitable lodging of officers. The CAAD and the host member club will cover both the transportation and lodging expenses of four (4) officers on the fifty- fifty (50-50) basis.

The Host organization or other entity shall secure a building under which all and women volleyball games can be played simultaneously.

SR X 3. An individual registration fee (See Appendix B12) shall apply to all the players, coaches, managers, and members of the Board of Directors, local tournament committee members, fans, visitors and guest.

SR X 4. Maps to the volleyball gym must be available to those who register.

SR X 5. Teams that do not fulfill their obligations as line judges during the volleyball matches shall lose their forfeit fees.

SR X 6. a. To be recognized for Volleyball teams, the team must play at lease 8 teams.

SR X 7. b) To be allowed COED with a total of 8 teams.

**SR XI
STANDING RULES
Volleyball Tournament Rules and Regulations
For Men and Women**

SR XI 1. This Association shall hold annually a Regional Volleyball tournament during the month of June and July except the third (3rd) week of June.

SR XI 2. A volleyball team from any organization or other entity outside of this CAAD regional area is allowed to participate in this regional volleyball tournament.

SRXI 3. Each member organization's or other entity 's volleyball entry form(s) with every player's uniform number provided must be sent to the Sports Commissioner of this Association along with its entry fee(s) (See Appendix B8, 9 and 10) per team and its forfeit fee(s). Each entity may sponsor no more than three (3) and three (3) woman teams. The deadline for returning forms and fees shall be May 15th. Eight (8) names must be on the registration form.

SRXI 4. Competing volleyball teams shall be limited to a total of ten (10) players on the roster (six (6) starters and four (4) alternates). Only ten (10) players per team shall be permitted to participate in each game. When for any reason a team is reduced to less than six (6) players, the game shall be forfeited. The remaining games of the match also shall be forfeited, unless the forfeiting team indicates it expects to have six (6) players for the next game, whereupon, such team shall be allowed fifteen (15) minutes between the declaration of the first forfeit and the commencement of its next game of the match.

SRXI 5. All volleyball players' uniforms must be complete and alike with six (6) inch high jersey numbers on the back and two (2) to four (4) inches high jersey numbers on the front.

- SRXI 6. All volleyball tournament game regulations of this Association shall be patterned after the United States Volleyball Association (USVA).
- SRXI 7. There will be no prize money awards for any member club teams in any regional tournaments of this Association. Only transportation expenses will be given to the regional tournament entries with the reimbursement the forfeit fee and a donation ranging from the lowest rate to the highest rate cents per mile travel between the site of the tournament and the site of competing member club's city limits. The donation shall come out of the treasury of this Association.
- SRXI 8. The Sports Commissioner of this Association and the Host Club shall work out the assignments of line judge for each team and mail to each club with tournament pairings and information packet.
- SRXI 9. Official scorers shall handle kill, Set, Serve, and Block count for the All-Star Selections.

The tournament format shall be a Round Robin Pools and Single Elimination Tournament as follows:

| # Registered Teams | # Pools | # Teams Tourney |
|--------------------|-----------|-----------------|
| 7 or less | 1 | 4 |
| 14 or less | 2 | 6 |
| 15 or more | 3 or more | 8 |

- SR XI 10. A tiebreaker as follows shall be determined for the team placements in the tourney.
1. Win-loss record
 2. Team points vs. points
 3. Tourney points vs. points
 4. One 11-point game

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| SR XII STANDING RULES MISCELLANEOUS |
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- SR XII 1. The tournament host shall provide him/her a calculator if the Secretary-Treasurer needs it.
- SR XII 2. Championship Fund: Based on the number of admission multiple \$5.00 for men and \$5.00 for women. (APPENDIX A12)

APPENDIX A

| CAAD | Basketball | Softball | Volleyball | General |
|------------|---|-----------------|----------------|----------------|
| A1 | Annual Regional Membership fee paid by CAAD | \$50.00 to NDBO | | N/A |
| A2 | Hotel paid by for Executive Board | 0 | 0 | 50% |
| A3 | Lowest R/T Airplane coach paid by for Executive Board | 0 | 0 | 50% |
| A4 | Diem paid by to Executive Board | \$60.00 | \$60.00 | 0 |
| A5 | Hotel & Lowest R/T Airplane Coach paid by to President attending the National Tournaments | Yes | Yes | N/A |
| A6 | An expense fund provided by for President Attending the National Tournaments | Up to \$100.00 | Up to \$100.00 | N/A |
| A7 | Compensation paid by to Secretary/Treasurer | | | \$200.00 |
| A8 | Compensation paid by to Sports Commissioner | | | \$100.00 |
| A9 | Misc. Expense paid by to President/Publicity Director | | | Up to \$200.00 |
| A10 | Misc. Expense paid by to Vice President/Hall of Fame Director | | | Up to \$100.00 |
| A11 | Misc. Expense paid by to CAAD webmaster | | | \$100.00 |

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|------------|-------------------------|--|--|--|----------------|
| A12 | Championship Fund | \$250 to \$500 or an amount established by Ex. Board at it's discretion paid by to champion (M&W) <i>based on number of admission multiple \$5.00 for men and \$5.00 for women.</i> | \$250 to \$500 or an amount established by Ex. Board at it's discretion paid by to champion (M&W) For Women only, It must be at least (3) teams. Another amount established by Ex. Board at it's discretion paid by to runner-up (M | | |
| A13 | An expense fund for all | | | | Up to \$100.00 |

APPENDIX B

| Miscellaneous | Basketball | Softball | Volleyball | General |
|---------------|------------|----------|------------|---------|
|---------------|------------|----------|------------|---------|

| | | | | | |
|------------|--|--|--|---|--|
| B1 | Annual Club/organization/independent Membership Due | | | | New or Late Annual Member \$40.00 Due by December 1st. Late Fee shall be Fined \$10 after December 1st. New Member \$50.00 |
| B2 | Hostship Fee | \$250.00 | \$200.00 | \$200.00 | |
| B3 | Advance Security Fee (thirty (30) days (see SR V 2) | \$250.00 | | N/A | |
| B4 | No-Show Host Team Automatic Fine | \$200.00 | \$500.00 | N/A | |
| B5 | Inter-Club/organization/independent Game Fine | \$10.00 | N/A | N/A | |
| B6 | Hotel paid by Host club/organization/independent for Executive Board | 100% | 100% | 50% | |
| B7 | Lowest R/T Airplane Coach paid by Host club/organization/independent for each officer who lives More than 100 miles from host site If less than 100 miles from host site | 100% 50% | 100% 50% | 50% \$25.00 | |
| B8 | Team entry fee paid by club/organization /independent to CAAD | Women: \$250.00 Men: \$350.00 | \$25.00 for CAAD | \$25.00 for CAAD | |
| B9 | First player offense fine | | | | \$50.00 |
| B10 | Second player offense fine | | | | \$100.00 |
| B11 | Registration Fee paid by Individual to CAAD | Total \$15.00 \$5.00 to Champion (M) \$5.00 to Champion (W) \$.50 to Hall of Fame \$3.50 to General Fund \$1.00 to Reserved Fund. If below \$15.00 else to General Fund. | Total \$11.00 3.00 to Champion (M) 3.00 to Champion (W) .50 to Hall of Fame 3.50 to General Fund 2.00 to Reserved Fund if below 10.00 else to General Fund | Total \$5.00 .50 to Hall of Fame 4.50 to General Fund | |
| B12 | Special Player's Rate | Total \$25.00 \$10.00 to CAAD \$5.00 to Host | Total \$17.00 | Total \$12.00 | |

| | | | | | |
|--|--|--|--|--|--|
| | | \$5.00 to Men Prize \$5.00 to Women Prize | 7.00 to Host club/organization /independent Registration fee to CAAD | 7.00 to Host club/organization /independent Registration fee to CAAD | |
|--|--|--|--|--|--|

ANTI-BULLYING/HARASSMENT POLICY

Harassment and bullying of athletes, officers, and spectators are against federal, state and local policy, and are not tolerated by CAAD. CAAD is committed to providing all athletes, officers, and spectators with a safe and civil rights environment in which all members of the CAAD are treated with dignity and respect.

The CAAD prohibits harassment, bullying, hazing, or any other victimization, of athletes, based on any of the following actual or perceived traits or characteristics, including but not limited to, age, color, creed, national origin, race, religion, marital status, sex, sexual orientation, gender identity, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or familial status.

If, after an investigation, athlete, officer, or spectator is found to be in violation of this policy, then s/he shall be disciplined by appropriate measures which may include suspension or expulsion.

When looking at the totality of the circumstances, harassment and bullying mean any electronic, written, verbal, or physical act or conduct toward athlete, officer, or spectator which is based on any actual or perceived trait or characteristic of the person and which creates an objectively hostile CAAD environment that meets one or more of the following conditions:

Places the athlete, officer, or spectator in reasonable fear of harm to the person or property; Has a substantially detrimental effect on the athlete, officer, or spectator's physical or mental health; Has the effect of substantially interfering with athlete, officer, or spectator's athletic performance; or Has the effect of substantially interfering with the athlete, officer, or spectator's ability to participate in or benefit from the services, activities, or privileges provided by CAAD.

"Electronic" means any communication involving the transmission of information by wire, radio, optical cable, electromagnetic, or other similar means. "Electronic" includes but is not limited to communication via electronic mail, internet-based communications, pager service, cell phones, electronic text messaging or similar technologies.

Harassment and bullying may include, but are not limited to, the following behaviors and circumstances:

1. Repeated remarks of a demeaning nature;
2. Implied or explicit threats concerning athletic achievements, property, etc.;
3. Unreasonable interference with athlete, officer, or spectator's performance.

Any person who promptly, reasonably, and in good faith reports an incident of bullying or harassment under this policy to CAAD, shall be immune from civil or criminal liability relating to such report and to the person's participation in any administrative, judicial, or other proceeding relating to the report.

Individuals who knowingly file false harassment complaints and any person who gives false statements in an investigation shall be subject to discipline by appropriate measures, as shall any person who is found to have retaliated against another in violation of this policy. Any athlete found to have retaliated in violation of this policy shall be subject to measures up to, and including, suspension and expulsion.